

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on November 23, 2022 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola while practicing social distancing.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Delano	C. Santore	S. Testa
J. Formisano	A. Zorzi	
J. Santagata	R. Smith	
A. Abriola	R. Casella	

Chairman Santagata stated the first order of business tonight is to adopt resolution R-24-2022 authorizing a meeting of the Borough of Buena Municipal Utilities Authority closed to the public to discuss matters of personnel and a collective bargaining agreement pursuant to N.J.S.A. 10:4-12(b)(8) and N.J.S.A. 10:4-12(b)(4).

m/Delano s/Formisano adopt resolution R-24-2022 authorizing a meeting of the Borough of Buena Municipal Utilities Authority closed to the public to discuss matters of personnel and a collective bargaining agreement pursuant to N.J.S.A. 10:4-12(b)(8) and N.J.S.A. 10:4-12(b)(4). m/passed

m/Abriola s/Delano open the executive closed session meeting at 7:02 pm. m/passed

m/Abriola s/Delano to close the executive closed session meeting and return to regular session at 7:15 pm. m/passed

m/Abriola s/Delano adopt Resolution R-25-2022 authorizing employment of Alan Zorzi as Superintendent of Water/Sewer and further authorizing execution of memorandum of agreement for a three-year term of employment. m/passed

m/Abriola s/Formisano adopt Resolution R-26-2022 authorizing employment of Debbie Austino as Clerk II and further authorizing execution of memorandum of agreement for a three-year term of employment. m/passed

m/Abriola s/Formisano adopt Resolution R-27-2022 authorizing employment of Cheryl Santore as Administrative Clerk, Secretary/Treasurer, Finance Officer and further authorizing execution of memorandum of agreement for a three-year term of employment. m/passed

m/Abriola s/Delano adopt Resolution R-28-2022 confirming acceptance and approval of collective bargaining agreement with Teamster's Local Union #676 and authorizing execution of the same. m/passed

Edward Dennis of Remington & Vernick sent a letter requesting authorization to prepare and advertise the bidding documents for the contracts that are due to expire for the following: 1) Furnishing of Electrical Repair and Maintenance Services 2) Furnishing of Mechanical and Plumbing Repair and Maintenance Services 3) Furnishing and Delivery of Wood Chips 4) Furnishing and Delivery of Water Meters and 5) Furnishing and Delivery of Liquid Aluminum Sulfate 6) Furnishing and Delivery of Micro C 2000 or Approved Equal. The cost to prepare the specifications and bidding documents for the above listed bids is for a cost not to exceed \$1,500.00 each or a total of \$9,000.00.

m/Abriola s/Delano to authorize Remington & Vernick Engineers to prepare and advertise the bidding documents for the above listed contracts that are due to expire for a cost not to exceed \$1,500.00 each or a total of \$9,000.00. m/passed

Robert Smith of Remington & Vernick Engineers informed the board that per the board's request he has been looking into seeking money for improvements for the MUA. It is their understanding that there will be Federal monies coming through and administered through the I-Bank. It is their plan to get a list of all the projects that the MUA would like to undertake and set up a meeting with the I-Bank and see what the options are as far as funding. The three that Mr. Smith is aware of off the top of his head is the tank painting, the septage receiving station, and an emergency generator at well #3. Mr. Zorzi stated that some of the things that we need to look into are the water infrastructure. This coming year we will be budgeting the communications which were estimated at \$75,000.00. There are also a few other things that need to be addressed in that water infrastructure plan that we should be doing.

m/Abriola s/Formisano to purchase the unlimited MIS package from Barber Consulting Services LLC in the amount of \$3,600.00 for the year 2023 with an additional discount of \$200.00 if paid prior to January 30, 2023 for a total of \$3,400.00. m/passed

Secretary Treasurer Cheryl Santore informed the board that she received an email initially on the 16th of November but the attachment was received on November 18, 2022 regarding a new policy that the State of New Jersey Department of Community Affairs is implementing regarding a winter termination program. The DCA is asking that no shut offs of water, sewer, and electric services be conducted between the period of November 15 and March 15 for residential customers that qualify. Basically, the email is stating that if we adopt a policy complying with their recommendation according to their recently implemented program, we will not have to mail a notice to every customer that we have and we can post this policy on our website. Ms. Santore does not feel that is would be a policy that would affect the MUA financially that much because in prior years the tax sales have been held in January of the following year but with the new tax collector in the Borough of Buena tax sales are now being held in November and therefore, most if not all of our outstanding balances that were eligible for shut off would be covered by that tax sale or payment to prevent tax sale. Also, in previous years when we have had to do shut offs in the winter and there is snow or the ground is frozen and they have to dig up a shut off valve it has been difficult on our men. This would alleviate that problem as well. This would be a board decision. The usage charges would still be billed during this time as they are normally but shut offs just would not be performed during those months. Steve Testa stated that as he and Cheryl Santore discussed this matter and if the board is in agreement, if we adopt the policy at tonight's meeting, we can memorialize the policy in the form of a resolution at the next meeting. Chairman Santagata asked if any of the board members had any comments. The did not disagree and therefore, Chairman Santagata made a motion to adopt that policy.

m/Abriola s/Delano to adopt a policy to comply with the State of New Jersey Department of Community Affairs water termination program which will prevent the shut off of water and sewer services during the period of November 15 through March 15 for qualifying residential customers. m/passed

m/Delano s/Formisano to accept the minutes of the last regular meeting held on November 9, 2022. m/passed

m/Delano s/Formisano to accept the minutes of the last closed executive session meeting held on November 9, 2022. m/passed

Plant Superintendent Alan Zorzi received a quote from Hydro-Dyne Engineering Inc. for two days of on-site plant assistance in replacing the drive shaft assembly for the screen in the amount of \$3,900.00.

m/Formisano s/Delano to approve the quotation from Hydro-Dyne Engineering Inc. for two days of on-site plant assistance in replacing the drive assembly in the amount of \$3,900.00 m/passed

m/Delano s/Abriola to approve the Kappe Associates Healy Ruff/Eaton Service Contract for the 2023 fiscal year. The amount of the contract is \$4,985.00. m/passed

Three quotes were attempted in all of the chemical quotations. The vendors listed below came in with the lowest quotations. Chemical suppliers are unable to provide firm pricing due to market volatility and constant price increases. Pricing may change at time of order.

m/Abriola s/Delano to purchase Citric Acid from Coyne Chemical in the amount of \$159.31/bag (50lb. bag) m/passed

m/Abriola s/Delano to purchase Sodium Hypochlorite from Buckman's Inc. in the amount of \$211.89/drum (55 gal. drum) m/passed

m/Abriola s/Formisano to purchase Chlorine Gas from Coyne Chemical in the amount of \$277.17/cylinder (150lb. cylinder) m/passed

m/Abriola s/Formisano to purchase Chlorine Tablets from Coyne Chemical in the amount of \$209.52/pail (60 lb. pail) m/passed

m/Delano s/Abriola to purchase Sulfuric Acid from Univar in the amount of \$2.15/gal. m/passed

m/Delano s/Abriola to purchase Zeta Lyte 21 polymer from CET in the amount of \$346.54/box (55lb. box) m/passed

Please Note: Coyne Chemical bench tested several of their polymers in 2013. It was found that the equivalent dosage to the Zeta Lyte 21, their Zetag 8125 provided a larger faster flock and yielded a faster free-water release with far lower filtrate solids. Coyne provided the MUA with a sample in December 2013. After trying the product in use with our belt filter press it was found to be non-compatible with our process.

m/Delano s/Formisano to approve the purchase of the quarterly inspection of 2 backflow preventers at \$350.00 per quarter for a total of \$1,400.00 for the year 2023 from Landis Fire Protection, Inc. m/passed

m/Abriola s/Delano to file all correspondence sent out for review without reading
number 1 through number 12. m/passed

The next regular meeting will be held on December 14, 2022 at 7:00 p.m.

m/Delano s/Abriola to adjourn the meeting 7:36 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary